

The Village of Northfield

REGULAR COUNCIL MEETING

October 8, 2014

The meeting was called to order by Mayor, Jesse J. Nehez at 7:30 p.m.

PLEDGE OF ALLEGIANCE was recited.

ROLL CALL was read by Timothy Clymer, Finance Director. The following were present: Mayor Nehez, Linda Bowen, Nicholas Magistrelli, Gary Vojtush, Alan E. Hipps and Ethan Miladinovic. Beatrice Greenlee was absent. In addition, Law Director, Brad Bryan, Village Engineer Richard Wasosky, Fire Chief Jason Buss, Service, Building & Zoning Superintendent Jason Walters and were also present. Police Chief Mark Wentz was not in attendance.

APPROVAL OF MINUTES:

Mayor Nehez asked for approval of the minutes for the Council meeting of September 24, 2014. A motion for passage was made by Linda Bowen and seconded by Alan Hipps, passed with 4 aye votes. Gary Vojtush abstained since he was not present at the September 24th meeting.

PRESENTATION OF PETITIONS, MEMORIALS AND REMONSTRANCES:

Resident, Joe Buzalewski stated that two weeks ago when it was mentioned the Village was having a stop sign put at Houghton and Roosevelt. Joe asked if a stop sign could be placed at Ledge Rd. and Milford Rd. Richard Wasosky stated that they have to remove the stop signs years ago. Rich stated that since that time an unsafe condition has appeared itself with Mr. Fugo's house on Houghton, pulling out of his driveway. Joe stated that it is an unsafe situation with children walking to school. Brad Bryan stated that those two roads are county roads as to where the other two Rich was talking about are Village roads, and you need permission on county roads from the County Engineer. Rich stated that the stop sign at Milford and Ledge was not warranted at 25mph. Rich stated that if it is warranted for 35mph he will speak with the county and he doesn't think they will not have a problem with that, but if it is not warranted for 35mph then a stop sign will not go up. Rich stated to Joe that he will check to see if a car has sight distance coming out of Milford on to Ledge, and if they don't he will recommend a stop sign to the County Engineer. Rich stated that the speed limit was change to 35mph on Ledge Rd. because Macedonia increased it and we increased it to be consistent. Gary Vojtush asked if our Village could work with Macedonia to lower the speed limit back down. Brad stated that we have tried years ago and Macedonia will not lower the speed limit.

Vicky Salsbury is a resident of Ledge and said it is very hard to even get out of your own driveway. Vicky asked if the Village was doing anything about the bridge. Brad stated that Mayor Nehez and Mayor Kuchta are in contact.

Tim Walters asked if Council knows about how many houses are affected by the Ordinance with the driveways. Brad stated that the original ordinance was originated about two years ago. Brad stated that the ordinance already applies to the point of sales but this ordinance will apply this ordinance to rental properties. Jason Walters stated that it is extra sewer upkeep from the gravel washing into the storm system and property value goes down, we are just trying to increase it. Jason stated that if you are an existing home owner, it doesn't have to be changed until you sell it. Rental properties, which a lot behind the Plaza are rentals, will have to abide by this ordinance and update their driveway now. Nick Magistrelli stated that it is unfair for someone who purchases that property and feels that they are increasing the property value, this is why we have this ordinance.

Lisa Rodriguez, Clerk of Council arrived at 7:50pm. Was at a college fair with her daughter.

REPORTS OF MUNICIPAL OFFICERS:

A. MAYOR JESSE J. NEHEZ had no report.

B. FINANCE DIRECTOR TIM CLYMER reported that he submitted for Council's consideration Resolution 2014- to renew at 5% increase with Medical Mutual, renewal date is November 1st, and there is need for this to be expedited. Brad read Resolution 2014-60, a emergency Resolution authorizing the Mayor to enter into agreements for employee medical, dental, and vision coverage. A motion to suspend the three-reading rule was made by Linda Bowen and seconded by Nick Magistrelli. A motion for passage was made by Linda Bowen and seconded by Nick Magistrelli. Gary Vojtush commented that the information they received earlier today was good information, but a reminder with union contract negotiations coming up soon, there is a possibility of substantial savings if they implement a few different steps. Gary asked everyone to keep in mind before they get to contract talks. The motion carried with 5 aye votes.

C. ENGINEER RICHARD WASOSKY, gave his report. (See attached) Nick Magistrelli stated that maybe people are sitting different times of the day, sometimes he waits 60 seconds for the light, and others less. Gary Vojtush asked Rich if a letter could be put together for the residents of those side streets where there are timing issues to make them aware, Rich stated sure. Gary also asked if a sign could be placed in the area stating where the activation is for the signals. Rich stated that you can put up the "stop here for actuation". Rich stated that at Sagamore Rd., Filly Rd., and Vincent Ave it is very apparent where you need to stop. Gary asked if a letter could still be given to those residents explaining the time of the signal. Nick Magistrelli stated that he will walk door to door on all three streets and let the residents know. Ethan Miladinovic asked if we find that Mr. Excavator is at fault for these sink holes could the Village fix this problem and then back charge them. Rich stated that we have to give them the chance to fix it first. Alan Hipps stated that if we dig the hole, then they can say that we bumped and broke something.

D. LAW DIRECTOR BRADRIC BRYAN, had no report.

E. DEPARTMENT HEADS:

1. Police Department, Chief Mark Wentz, was not present.

2. Fire Department, Fire Chief Jason Buss, gave his report. (See attached) Extra time worked of \$210.00 to cover 30 hours that Chief Buss asked Council to approve to add into the budget. Gary Vojtush asked if we could alter the budget to add this line item in. Tim Clymer stated that there was lack of language permitting them to pay time and a half, that is what they are looking for approval on. Brad stated that there is money in the budget to cover the cost, but Council needs to pass legislation for Chief Buss to utilize in the future or as an as needed basis. Gary Vojtush made a motion and Nick Magistrelli seconded the motion to pay the 3 firefighters and Council decided to put this into a work session for future discussion. Mayor asked Chief Buss for the list of the items that need disposed of. Chief Buss stated he will put the list into everyone's mailbox. Chief Buss asked to have a Fire & Safety committee meeting. Mayor Nehez asked that someone on that committee let Mrs. Greenlee know.

Gary Vojtush asked how the staffing has been, and are we relying on mutual aid. Chief Buss stated that it has gone from 4% to 9%. 3p-11p is the peak time of mutual aid. Gary asked how many inspections have been done, Chief Buss stated he will have to look but all major businesses have been complete. Gary asked if there was a mix up with getting a squad to the track. Chief Buss stated that as of September 30th the track added additional races and they failed to tell our Fire Department and all is solved now.

3. Service/Building Supervisor, Jason Walters, gave his report. (See attached) Gary Vojtush asked Jason if his departments have a street line painter. Jason said no. Gary asked if we could get a cost of the signs of the crosswalks on Northfield Rd. Mayor Nehez stated that the state did do that. Alan Hipps stated that they will not do the side streets. Jason stated that he has looked at this in the past. Ethan Miladinovic asked when we use

the street sweepers. Jason said normally in the spring and we could do a second time, the cost is about \$2,000 each time.

REPORTS OF MUNICIPAL BOARDS AND COMMISSIONS:

A. PLANNING COMMISSION, ALAN E. HIPPS, had no report, stated that there is no need for a meeting the month of October.

B. RECREATION BOARD, MAYOR NEHEZ, reported that the committee will be meeting on November 6th, 2014 at 7:30pm. Nick Magistrelli stated that now that we have a volunteer committee who has some really exciting plans and he asked Council if they could approve of a small budget of about \$500 for the Recreation board. Linda Bowen asked if this is something that the auditors frown on at the last minute. Brad stated that the budget can be amended. Linda stated that other communities do reverse raffles etc. Gary Vojtush stated that it would be nice to start the committee off with \$500 and then they can do fundraisers from that point. Linda stated that maybe they could ask the police and fire associations for donations. Mayor Nehez stated that is a good idea. Chief Buss stated that he would ask. Sgt. Zoligus stated that if Council sends a formal letter to Lt. Mackie since he is the president, and Chief Buss stated the same to Kevin Kulesa also. Nick stated that he made a personal donation. Linda stated that whoever is in charge of the recreation board should write that letter. Mayor Nehez stated he would let Shari Botta know.

REPORTS OF STANDING COMMITTEES:

FINANCE: LINDA BOWEN, stated that the next Finance Committee meeting is October 22nd at 6:30pm.

ROADS/PUBLIC WORKS: ETHAN MILADINOVIC had no report.

HEALTH AND WELFARE: GARY VOJTUSH, had no report.

BUILDINGS & GROUNDS: ALAN HIPPS, had no report.

WAGES AND WORKING CONDITIONS: NICHOLAS MAGISTRELLI had no report. Nick reminded Council that they will have two union negotiations coming soon.

FIRE AND SAFETY: BEATRICE GREENLEE was absent. Linda Bowen stated that they will be scheduling a fire and safety committee meeting with Chief Buss at the fire department soon.

LEGISLATION:

Brad read 2014-50, an emergency Ordinance establishing Chapter 1446 of the Building and Housing Code relating to rental certificates for rented single-family dwellings. A motion for passage was made by Ethan Miladinovic, carried with 5 ayes.

Brad read 2014-52, an emergency Ordinance amending Chapter 1490 of the Building and Housing code relating to maintenance standards. A motion for passage was made by Alan Hipps and seconded by Ethan Miladinovic, passed with 5 ayes.

Brad read 2014-54, 2nd reading- An emergency Ordinance amending section 1266.07 of the residential district parking facility and driveway ordinance. Council decided to put this on third reading at the October 22, 2014 council meeting.

Brad read 2014-55, 2nd reading- An emergency Ordinance amending section 1440.29 and 1440.30 of the building and housing code relating to emergency work performed by the Village. Council decided to put this on second reading at the October 8th, 2014 council meeting.

Brad read 2014-57, An emergency Resolution confirming the Mayor/Director of Public Safety's appointment of Courtney Root as a part-time fire fighter. Gary Vojtush stated what a valuable employee Courtney was when he was Fire Chief. A motion was made by Gary Vojtush to suspend the three-reading rule and seconded by Nick Magistrelli and carried with 5 ayes. A motion for passage was made by Gary Vojtush and seconded by Alan Hipps, passed with 5 aye votes.

Brad read 2014-58, An emergency Resolution authorizing the Ohio Department of Transportation to install and repair curb ramps along State Rt. 8. A motion was made by Alan Hipps to suspend the three-reading rule and seconded by Nick Magistrelli and carried with 5 ayes. A motion for passage was made by Linda Bowen and seconded by Alan Hipps, passed with 5 aye votes.

Brad read 2014-59, An emergency Ordinance amending chapter 1070 of the Public Services code relating to snow removal for senior citizens. Brad stated that Bea Greenlee called her today and state that her preference would like this put into a work session between now and the next Council meeting. Ethan asked if it could be put with the next Council meeting. Jason stated that the deadline is November 1st. Ethan stated that it needs to be done now. Jason stated that the big thing would be the registration fee changing from \$6.00 to \$5.00. Brad asked if someone would make a motion for a voice vote. Linda Bowen made the motion to authorize changing the registration fee from \$6.00 to \$5.00 and was seconded by Gary Vojtush, carried with 5 ayes.

OLD BUSINESS;

Gary Vojtush stated that he would like to see the PA system for council, if they could move forward with that. He feels it would be in the best interest of residents to see and hear the meetings.

NEW BUSINESS;

Gary Vojtush stated that he was recently contacted by some residents who are upset about the scavenger/garbage picking ordinance that is in place. Gary stated that he went to Macedonia's website to allow people to scavenge and maybe we can look into this. Linda stated that Jason stated that the complaints would come in where people were taking stuff by the house that wasn't garbage. Gary stated that maybe we could have a registration. Mayor Nehez stated that is a police ordinance and they would have to handle the registrations. Sgt. Zolcus stated that a refrigeration unit was stolen out of a business. Jason said that one of the steel lids was taken out of the Houghton Rd address. Jason stated to Gary that they could ask the residents house of where they want to pick. Gary asked if there have been any recent complaints. Jason said that no we haven't been having any since the ordinance has been in place.

Mayor Nehez said that our thoughts and prayers go out to Council President Beatrice Greenlee and her family in the rough times right now.

ANNOUNCEMENTS;ADJOURNMENT -

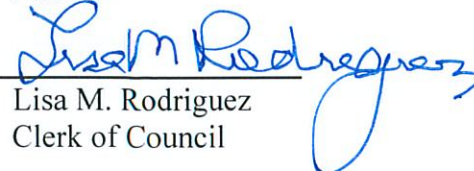
A motion for adjournment a 8:43p.m. was made by Gary Vojtush and seconded by Alan Hipps and passed with 5 ayes.

Respectfully submitted by:



Beatrice Greenlee
President of Council

Attest:


Lisa M. Rodriguez
Clerk of Council

VILLAGE OF NORTHFIELD
ENGINEER'S REPORT – RICHARD S. WASOSKY, P.E., P.S.

October 8, 2014

Subject: Chestnut Avenue 3 inch depth Pavement Milling and Repaving

Comment: Kokosing Construction Company has completed the milling and repaving of Chestnut Avenue between Electric Boulevard and Northfield Road.

Subject: Vincent Avenue and Northfield Road Traffic Signal Vehicle Actuation

Comment: Because of several complaints the Village has received from Vincent Avenue residents concerning the actuation of the traffic signal for outbound Vincent Avenue traffic, I investigated the actuation times on two different days and times. The signal is working as designed and no further action will be taken. My wait times were generally in the range of 25 to 35 seconds. The system is designed to have a maximum wait time of 45 seconds. Either the people complaining are not stopping close enough to the stop bar to actuate the signal or they are too impatient to wait for the signal to turn green.

Subject: Vincent Avenue Dead Trees

Comment: The existing dead trees in the front area of Mr. Roy Thompson's property are on the Vincent Avenue right of way and may be removed by the Village at no cost to Mr. Thompson. The dead trees across the street from Mr. Thompson's property are outside the right of way on private property. Removal of these trees is the responsibility of the property owner.

Subject: Northfield Road and Houghton Road Sanitary Sewer Replacement Project

Comment: I am still holding the Village's final payment of \$5,601.71 for Mr. Excavator since they have not provided their final waiver of lien documents. Mr. Excavator has supplied all of the subcontractors and materialmen waiver of liens. The check will be released as soon as the remaining Waiver of Lien is submitted.

Mr. Excavator has probed the sinkhole area in the Village driveway. They are questioning if there is an underground sewer pipe or waterline that is broken or leaking in the area. They want compensated to fix the sinkhole if it is not their problem. I will discuss the matter with Mr. Walters to determine the next steps the Village will take.

Subject: Northfield Road Resurfacing

Comment: Kokosing has completed the asphalt milling and repaving, handicapped ramps, catch basin repairs and curb repair work for this year on the Northfield Road Paving project. ODOT's contractor will be back next year to complete some additional curb replacement on Northfield Road.

The Village of Northfield Fire Department

10271 Northfield Road • Northfield, OH 44067

330-467-7139 ext 22 • 330-467-7152 FAX

Fire Chief Jason L Buss

330-523-9422 Business Cell

firechief@northfieldvillage-oh.gov

October 8, 2014

Activity Report

- A detailed copy of fire department activity is available upon request.
- As of *October 7, 2014*, NVFD responded to a total of **494** incidents. We are on track to run 650 emergency calls for service this year, which would be a 33% increase in call volume over 2013. **409** of those incidents were EMS related and **85** incidents were FIRE related.
- NVFD has provided mutual aid for **24** incidents, provided automatic aid **22** times, and received mutual aid for **13** incidents and automatic aid for **3** Incidents
- NVFD's average response time from time of call till time on scene is **3:49***
 - o As mutual and automatic aid has increased, our overall response time has been increased on average

Fire Inspector / Prevention Report

- Fire Prevention is currently focusing on completing annual fire inspections. Some key structures that recently received inspections are Lee Eaton Elementary, Northfield Park Race Track, Hard Rock Rocksino and several restaurants. Follow up visits are planned for all the cited structures.

Department News

- **Courtney Root Hiring**
- **Overtime Pay** – During the last pay period, a staffing shortage caused an issue where I needed to authorize overtime to fill open shift spots to meet minimum staffing needs. I request council approve this emergency measure
- **FEMA Grants** – All SCBAs for Northfield and Macedonia have arrived. The portable and mobile radios have also arrived. The station alerting and dispatch center upgrades should be in place by the Middle of November. My hope is to switch to the 800 system by December 1, 2014
- **Equipment Disposal** – With the new equipment Northfield has acquired, the fire department would like permission to dispose of the old equipment either through sale or donation to an at need department

"Our Family Protecting Yours"

THE VILLAGE OF NORTHFIELD

199 LEDGE RD
NORTHFIELD VILLAGE, OHIO 44067
330-467-7139x20Fax: 330-908-7014

Harold Jason Walters, Service/Building Department Superintendent

October 8, 2014 Council meeting: Service, Building and Zoning Department report:

Crack filling - project is complete we crack sealed the following roads - Vincent- Filly Ln- James Place - Lowrie - Voderman - Fell- Beech - Maple - Lower half of Chestnut - Electric - Birch - Rosewood - May - and Sunset also Meadow lane. The rental and material to finish these roads was estimated 2 weeks and \$10,800 for machine rental and material. We finished in 1 week at the cost of \$ 6284.00, including material and rental.

Chestnut Project - is complete and went well. No major issues at all the residents were very happy and the road looks great. We will be doing some curb work, more than likely not until Spring 2015.

Northfield Rd. FireHydrants - are complete. The guys are did a nice Job and the sandblasting was well worth doing. I recommend we do at least 25 or so a year. We have right around 225 Hydrants in the Village.

Sign Project - we are continuing our sign and pole replacement project. The east side of Northfield Rd. is complete. We will now be working on the West side.

Sink Holes we had 2 sink holes that we addressed. 1 on Houghton Rd. the other on Birch . Birch Rd. sinkhold is complete. We are about 75% complete on Houghton.

Houghton Rd. Stop sign at Roosevelt intersection should be installed very soon waiting on correct signs for this job.

Northfield Rd Paving is complete now just minor adjustments and striping is complete. ODOT will be updating the rest of the ADA sidewalk ramps in the Spring of 2015.

Road Patching - We are still patching areas and will through October. As I had reported last month we working more on areas that need grinding and or excavation. As always please report any areas of concern.

Catch Basins- we have been steadily repairing catch basins but unfortunately have yet to complete them all. We will continue to fight that battle as well. Any Basins of concern please let me know.

Addition of Park type setting Next to Town hall - The Gazebo is not a permanent structure it is going to be built on skids so it will be able to be moved once the time comes. Mayor and I travelled to see different gazebos and get pricing. We did finally get one ordered and should be installed in the near future.

Victory Rd Project - The paving of Victory Rd. that was started last year, is finally complete. We installed the drainage system as I reported previously in the year and now we finally paved the rest of the area from the drainage area to the driveway area of the last house on Victory.

Village Leaf Pickup Program - Will be starting on November 7th and pickups go as follows:

11/7/14-11/14/14	Ward C & Ward D
11/15/14 - 11/21/14	Ward A
11/24/14-11/26/14	Ward B

Lisa Rodriguez has submitted the information to the News Leader and is also on the Village website and will soon be displayed on the message board at Town Hall.

Senior Snow Plow Signups – The seniors are starting to sign up for this program. Last year we plowed driveways, and just a reminder the deadline to sign up is November 1st. Lisa Rodriguez has submitted the information to the News Leader and is also on the Village website and message board at Town Hall.

New resident Occupancy Packet - Lisa Rodriguez has brought a packet for each of Council so they can see what new residents in their ward receive when they sign for an occupancy certificate.

Other than the regular everyday usual business This Concludes my report

Thank you,

Harold J. Walters

HJW:lmr